

# Dakota Depository Company, LLC

1437 42<sup>nd</sup> St S, Fargo, ND 58103  
 transfers@dakotadepository.com

Phone 855.532.5682  
 Fax 701.335.7847

# Transfer Request Form

Your Account Information	
DDC Account Name:	DDC Account #:

Internal Transfer <input type="checkbox"/> (Check this box and complete the information below for a transfer to another DDC account)	
Internal Account Name:	Internal Account #:

Shipment <input type="checkbox"/> (Check this box and complete the information below for a shipment out of our facility)			
Name:			
Address 1:			
Address 2:			
City:	State:	Zip:	Country:
Credit Card to pay for Shipping Fees* <input type="checkbox"/> Use card on file OR <input type="checkbox"/> Use new card (complete below)			
Name on Card:	Card Number:	Exp Date:	

Personal Pick Up <input type="checkbox"/> (Check this box and complete the information below for a personal pick up at our facility)	
Name of Person Picking Up:	
<i>A current, government issued ID is required for all in-person pick ups.</i>	

Quantity	Description
Email to transfers@dakotadepository.com <b>OR</b> Fax to 701.335.7847	
Other instructions:	
Authorized Signature(s):	
Date:	

*\*Note: if you are emptying your account, your card will also get charged for any final storage fees.*